

Date: Monday, 29th March 2021  
Our Ref: MB/SH FOI 4669

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**Re: Freedom of Information Request FOI 4669**

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 25th March 2021.

Your request was as follows:

1. Please confirm the name, position and contact details (telephone number and email address) of the person responsible for arranging and administering the Trust's insurances.

The Walton Centre NHS Foundation Trust (WCFT) can confirm the Head of Finance is responsible for arranging and administering the Trust's insurances.

The WCFT does not disclose individual staff members contact details. You can write to staff using the address above or alternatively email [enquiries@thewaltoncentre.nhs.uk](mailto:enquiries@thewaltoncentre.nhs.uk) asking for your correspondence to be forwarded on.

2. Do the Trust purchase commercial insurance coverage in addition to the cover provided by the NHSR risk pooling schemes?

The WCFT does purchase commercial insurance coverage in addition to the cover provided by the NHSR risk pooling schemes.

3. Which classes of commercial insurance do the Trust currently procure? When are these policies due for renewal?

The WCFT currently procures the following commercial insurance:

- Property Damage
- Non NHS IGA Liability
- Motor Fleet

The Renewal is due: 1/5/21

4. How much does the Trust spend annually on its insurance premium (excluding NHSR risk pooling scheme contributions)?

The WCFT spent £37.5k ex vat in 2020/2021.

5. Please confirm the name of the Trust's current insurance broker/advisor (if applicable).

Griffiths & Armour

6. When will the current contract for insurance brokerage services expire?

The WCFT can confirm the current contract expires on the 1/5/21

•  When was the contract for insurance broking services last reviewed/tendered?

The WCFT can confirm the procurement process is currently underway.

Please see our response above in blue.

#### Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at [www.opsi.gov.uk](http://www.opsi.gov.uk) where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at [www.opsi.gov.uk/advice/psi-regulations/index.htm](http://www.opsi.gov.uk/advice/psi-regulations/index.htm)

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

**Please remember to quote the reference number, FOI 4669 in any future communications.**

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

*Mike Burns*

**Mr. Mike Burns, Executive Lead for Freedom of Information**